

LANCASHIRE FIRE & RESCUE SERVICE

SAFETY, HEALTH AND ENVIRONMENT POLICY

Contents

1. Introduction	3
2. Scope	3
3. Aim	3
4. Roles and Responsibilities	5
5. Training	5
6. Compliance	5
7. Document Control	6

1. Introduction

The main law governing health and safety at work in the United Kingdom is the Health and Safety at Work etc. Act 1974 (HSW Act). This places general duties on you to do what is *reasonably practicable*. This means balancing the level of risk against the measures needed to control the real risk in terms of money, time or trouble. However, you do not need to take action if it would be grossly disproportionate to the level of risk.

Other regulations supporting the HSW Act set out more detailed legal duties for specific activities.

There are many Acts and Regulations associated with the Environment which require as a minimum statutory compliance.

Every organisation that employs five or more staff must have a written Health and Safety Policy. The statement of general policy on health and safety at work sets out your commitment to managing health and safety effectively, and what you want to achieve. In LFRS the health and safety commitments are combined with the environmental and employee wellbeing commitments into one Safety, Health and Environment Policy. This policy is reviewed at least every three years reiterating and reinforcing the principles of our Health and Safety Management System and Environmental Management System.

2. Scope

The scope of this policy includes all roles and sites of LFRS. This means that operational activities, training activities and routine activities are included within the scope.

The implementation of this policy will be based on the model laid down in the Health and Safety Executive Publication HSG65 – Successful Health and Safety Management. The Health and Safety Executive has moved away from the POPMAR (Policy, Organising, Planning, Measuring performance, Auditing and Review) model of managing health and safety to a ‘Plan, Do, Check, Act’ approach.

3. Aim

The content of this section will form the basis of the Safety, Health and Environment Policy that will be signed by the Chair of the Fire Authority and Chief Fire Officer and displayed on a poster in all LFRS premises, externally on the services internet and detailed in Service Order H&S 00 - Section 1 and Env00 – Section 1 as part of the health and safety and environmental management systems.

Lancashire Combined Fire Authority (LCFA) and Chief Fire Officer (CFO) recognises the impact that a positive health, safety and wellbeing culture can have on the organisation.

LCFA and CFO fulfils its commitment to protect and promote through implementing and maintaining the highest standards of health, safety and wellbeing of its employees and preventing pollution and minimising our impacts on the environment from all our activities, whilst meeting or exceeding relevant statutory duties. LCFA and CFO deliver our services in a manner that provides a safe place of work for staff, contractors and visitors.

Our aims and objectives are to:

- Understand and ensure compliance with safety, health and environmental regulatory and other requirements that apply to our activities.
- Be fully committed to the prevention of injury and ill health to staff and visitors.
- Provide and maintain high facility, workplace and housekeeping standards.
- Continually develop and maintain systems and procedures to ensure that all equipment, plant and premises are safe and do not have an adverse effect on health and wellbeing.
- Consult and communicate with staff and representative bodies promoting Safety, Health, Wellbeing and Environmental expectations and standards.
- Identify hazards, aspects and reduce risks to as low as is reasonably practical whilst being risk aware rather than risk adverse.
- Raise awareness, train staff in safety, health, wellbeing and environmental matters and encourage our staff to play an active role in reducing impacts and risks and contributing to policy and procedural implementation.
- Support staff fitness and wellbeing.
- To plan and set objectives, targets and programmes and monitor and review our systems using proactive and reactive methods to continually improve our safety, health, wellbeing and environmental performance reporting progress each year.
- To implement and adhere to a framework of policies, procedures and processes that comply with the requirements of British and International Standards such as ISO 14001:2004 and OHSAS 18001: 2007.
- Have appropriate plans/arrangements to deal with emergency situations.
- Recycle and reduce waste wherever possible and make efficient and environmentally responsible use of energy, water and other natural resources.
- Periodically review our systems especially following safety or environmental events.

This policy forms an integral part of our Integrated Risk Management Planning and Corporate Planning processes and Business Continuity Arrangements.

The Chair of the Fire Authority and CFO are responsible for establishing and implementing adequate Safety, Health, Wellbeing and Environmental arrangements within Lancashire Fire and Rescue Service, supported by adequate financial and physical resources, competent staff and expert advice when required.

All staff is expected to adhere to the above policy. Contracted staff and visitors are made aware of the policy and their obligation to work safely whilst under our control.

The policy will be reviewed and revised as necessary at periods not exceeding three years.

Chair of the Fire Authority (signature)

Chief Fire Officer (signature)

4. Roles and Responsibilities

LCFA is responsible for agreeing the Safety, Health and Environment Policy and for ensuring adequate resources are available for health and safety purposes. The Authority will provide a clear direction for the Executive Board and Senior Management Team to establish policies and manage health and safety performance effectively

All staff is expected to adhere to the above policy. Contracted staff and visitors are made aware of the policy and their obligation to work safely whilst under our control.

Roles and responsibilities for groups and specific job roles and are contained in the organisational arrangements detailed in the Health and Safety and Environment Service Orders which form the basis of the Health and Safety Management System and Environmental Management System.

5. Training

It is essential that employees are competent to undertake their health, safety and environmental responsibilities. Training and development requirements are evaluated and appropriate briefing, training and development provided through the Service's training strategy, appraisal scheme and audit process. All staff receives initial Safety, Health and Environment training and three yearly refresher training as a minimum supported by role specific training as required.

6. Compliance

Significant - From a legal, economic and moral standpoint, a number of health and safety and environmental obligations are imposed on the Authority, whilst the Health and Safety Executive and Environment Agency will readily take enforcement action where significant or recurring failures are identified.

7. Document Control

Contact

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Amendment History

Version	Date	Reasons for Change	Amended by
		The Health and Safety Policy was originally approved in: September 2006 and revised in April 2008 and the Environment Policy was originally approved in: June 2006 and revised in March 2009.	Head of Safety, Health and Environment
1	June 2011	This policy is a combined Safety, Health and Environment Policy created in June 2011.	Head of Safety, Health and Environment
2	September 2013	Routine review.	Head of Safety, Health and Environment
3	September 2016	Routine review	Head of Safety, Health and Environment

Next Review Date

September 2019

Related Documents

Document Type	Reference Number	Title	Document location	Date Reviewed
Equality Impact Assessment	SHE EIA 1	Safety, Health and Environment Policy	'R' drive, Equality Impact Assessments, Safety, Health and Environment, Equality Impact Assessments 2016	15 th August 2016
Risk Assessment	N/A	N/A	N/A	N/A
Service Order	H&S - 00 Section 1 ENV – 00 Section 1	Safety, Health and Environment Policy	Intranet Poster displayed in all LFRS premises (statutory requirement)	September 2016
External Documents	N/A	Safety, Health and Environment Policy	Internet	September 2016

Consultation

Consultative Body	Date	Outcome
Fire Brigade Union	01/09/16	